



**PLEASE POST**  
**JOB OPPORTUNITY**  
**TOWN OF MOULTONBOROUGH**

**Town Planner**

Progressive community in the beautiful Winnepesaukee and White Mountain region, fresh off its recent Master Plan update, seeks first ever Town Planner. Supports Planning Board, Zoning Board of Adjustment, Conservation Commission, Capital Improvements Program Committee and others as required.

Successful candidate will be (a) knowledgeable in zoning, subdivision rules and regulations, environmental issues and other applicable statutes; together with sufficient knowledge of the construction, building and health regulatory environment to coordinate technical review sessions, (b) fluent in computer software programs and applications for GIS System development and the maintenance, use and application thereof; (c) skilled in written and oral communications; and (d) able to involve, and work effectively with, an actively engaged local community.

Requires a Bachelor's degree in planning, business/public administration, landscape architecture or a related field; five years experience in professional planning, preferably in local government; or any equivalent combination of education and experience which demonstrates possession of the required knowledge, skills and abilities. Master's degree in planning and/or land use, AICP and other professional certifications, and some supervisory experience are preferred attributes.

Learn more at [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov) (Paid, Volunteer and Contract Openings). Submit seven (7) copies of application letter, resume and standard town application form, to Mr. Carter Terenzini, Town Administrator, 6 Holland Street, PO Box 139, Moultonborough, NH 03254. Position is open until filled. Reviews begin Thursday, April 30, 2009. Competitive salary and benefits DOQ/DOE. EEO Employer.

Posted: Town Bulletin Boards (7)  
SAU

Advertised: Meredith News & Carroll County Independent 03/26/09 & 04/02/09  
Manchester Union Leader 03/29/09 & 04/05/09 (and web)  
Mailed: Tri-Cap; Town Clerk (w/in 30 minute radius for posting); NH, ME & VT RPAs  
Web: Craigslist; [winnepesaukee.com](http://winnepesaukee.com); NH Dept of Employment Security; NHLGC;  
American Planning Association (Northern New England, MA, CT, RI Chapters);  
NH OEP

**Countdown to Hiring**  
**Town Planner**

Mailings & Web Postings	March 24, 2009
1 <sup>st</sup> Advertising	March 26, 2009
BoS Establishes 7 Member Search Committee	April 2, 2009
Three (3) from Planning; One (1) from ZBA; One (1) from ABC; One (1) from Master Plan (By BoS); One (1) Transportation Planning (By BoS)	
Committee Finalizes Questions & Dates	April 16, 2009
Screening Begins	April 30, 2009
First Round Candidates Identified	May 7, 2009
Names of Top 3 to 5 Candidates to BoS	May 21, 2009
Town Tour, Meeting w/Staff & Final Interviews	May 28, 2009*
Offer to Candidate	May 28, 2009
Background Check & Orientation w/Start	July 1, 2009